

ADVAIT INFRATECH LIMITED

CORPORATE SOCIAL RESPONSIBILITY (CSR) POLICY



This Re-Constituted Policy has been adopted and approved by the Board of Directors at its meeting held on 5th December, 2019.

ADVAIT INFRATECH LIMITED
CORPORATE SOCIAL RESPONSIBILITY POLICY

1. Introduction

Advait Infratech Limited has always been committed to the cause of social services and thereby contribute to the society in result of it positively affect the society socially, ethically and also environmentally. By contributing to the society company has enhanced the value in the society.

With the advent of the companies act, 2013 constitution of a Corporate Social Responsibility committee of the Board and formation of a Corporate Social Responsibility policy became a mandatory requirement. Therefore, the Company seeks to formulate a CSR policy which guides its sustained efforts for undertaking and supporting socially useful programs for the welfare and sustained development of the society.

2. Objective

The Main objective of the CSR policy is to lay down guidelines for Advait Infratech Limited (hereinafter referred to as the “Company”) to make CSR as one of the key focus area and make a positive contribution to society through high impact, sustainable programs.

This policy covers current as well as proposed CSR activities to be undertaken by the Company and examining their alignment with Schedule VII of the Act as amended from time to time. It includes strategy that defines plans for future CSR activities.

2.1 Targeted Sectors

- Healthcare
- Sanitation
- Drinking Water
- Education

- Rural Development
- Vocational Skill
- Entrepreneurship Skills
- Employment Opportunities
- Facilities for Senior Citizens
- Medical Aid
- Old age Homes
- Woman Hostels
- Special Employment Opportunities for Women
- Environment Protection
- Animal Welfare
- Conservation of Natural Resources
- Protection of National Heritage
- Promoting and development of Art and Culture
- Public Libraries
- Promotion and development of traditional arts and handicrafts
- Measures for armed forced veterans, war widows and their dependents
- Promotion and development of rural sports and National Games
- Contribution to fund set up by the Central or State Government for development and welfare of Scheduled Castes, Scheduled Tribes and Minorities
- Rural Development Projects
- Contribution to technology incubators located within academic institutions
- Go Green Initiatives
- Human Rights
- Any other area as may be prescribed by Schedule VII amended from time to time

The Company will review the sectors from time to time and make additions/deletions/ clarifications to the above sectors.

3. Corporate Social Responsibility (CSR) Committee

3.1 Constitution

Pursuant to the provisions of Section 135 of the Act, the Board of Director has constituted the Corporate Social Responsibility (CSR) Committee in its meeting held on 21st May, 2018 and reconstituted vide Board Meeting held on 5th December,2019.

3.2 Roles of the Committee

Following are the roles of the CSR Committee:

1. Formulate CSR Policy and recommend the same to the Board of Directors of the Company for approval
2. Recommend CSR activities stated under Schedule VII of the Act.
3. Approve to undertake CSR activities in collaboration with Group companies/ other companies/ firms/ NGOs etc. and to separately report the same in accordance with the CSR rules.
4. Recommend the CSR Budget.
5. Spend the allocated CSR amount on the CSR activities once it is approved by the Board of Directors of the Company in accordance with the act and the CSR rules.
6. Create transparent monitoring mechanism for implementation of CSR Initiatives in India.
7. Submit the Reports to the Board in respect of the CSR activities undertaken by the Company.
8. Monitor CSR policy from time to time.
9. Monitor activities/ Charter of joint Working Group (JWG) who are authorized to ensure that the CSR activities of the Company are implemented effectively.
10. Authorize executives of the Company to attend the CSR committee Meetings.

3.3 Frequency of the Meeting of the CSR Committee

The CSR Committee shall meet at least twice in a year. Member of the CSR Committee can agree upon mutually regarding time and place for the said meeting. Quorum for the meeting should be two. The Members of the Committee may participate in the meeting either in person or through video conferencing or other audio visual means in accordance with the provisions

of the Companies Act,2013 and rules made thereunder from time to time. Other Members of the Senior Management may attend the CSR Committee Meetings as may be appropriate, subject to the approval of the CSR committee. Minutes of the CSR Committee shall be placed before the Board for noting.

4. CSR Budget

The Act mandates companies meeting the qualification criteria to allocate certain portion of its annual net profit on CSR Activities that fall under purview of Schedule VII of the Act.

4.1 CSR Expenditure

Net Profit means profit more fully prescribed under Rule 2(f) of the CSR Rules. The CSR expenditure shall include all expenditure including contribution to corpus or on project or program relating to CSR activities approved by the Board of Directors on the recommendation of its CSR committee but does not include any expenditure on an item not in conformity or not in line with activities stated under Schedule VII of the Act.

4.2 Failure to spend the CSR Money

In case the Company fails to spend the above targeted amount in that particular financial year, the Committee shall submit a report in writing to the Board of Directors specifying the reason for not spending the amount which in turn shall be reported by the Board of Director in their Directors' Report for that particular Financial Year.

Surplus arising out of the CSR initiatives shall not form part of the business profits of the Company.

5. CSR Initiatives

In line with Schedule VII of the Act and the CSR Rules, the Company shall undertake CSR activities included in its Annual CSR Plan, as recommended by

the CSR Committee at the beginning of each year. The Committee is authorized to approve any modification to the existing Annual CSR plan or to propose any new program during the financial year under review.

5.1 Annual CSR Plan

The Annual CSR Plan is a yearly plan of CSR activities that would be placed before the Board of Directors of the Company based on recommendation of its CSR Committee which outlines the following aspects of CSR initiatives of the Company:

- Tailor-made CSR Projects depending upon allocated spend and geographical presence
- Partnering agencies/companies/firms
- Process Owners
- Project Proposals
- Targeted Beneficiaries & their key needs
- Alignment with Schedule VII
- Project Goals and Milestones
- Activities and Timelines including expected closure dates
- CSR Budget with projections
- Monitoring Mechanism
- Progress reporting and frequency of reports
- Risks and mitigation strategies
- Any other information as may be required by the CSR committee

5.2 Collaboration

The Company may collaborate with its subsidiary or any other Company as may be approved by CSR Committee to implement CSR activities and the same shall form a part of the Annual CSR Plan.

5.3 Disqualifying Activities for CSR

The CSR Rules prohibit the CSR projects and programs that are implemented by the Company for benefit of the employee of the Company and their families. The CSR activities implemented outside india also fall outside the

purview of the Rules and hence CSR expenditure on such activities will not be considered for inclusion in the CSR Report. Any amount directly or indirectly contributed towards any political party under Section 182 of the Act shall not be considered as CSR Spend. Activities that are undertaken by the Company in pursuance of its normal course of business will not be considered as CSR activities.

5.4 Reports

The CSR Committee to prepare reports that are required to be placed before the Board. The format of the Report shall be the format prescribed under the CSR Rules stated hereunder:

1. A brief outline of the company's CSR policy, including overview of projects or programs proposed to be undertaken and a reference to the web-link to the CSR policy and projects or programs.
2. The Composition of the CSR committee.
3. Average net profit of the company for last three financial years
4. Prescribed CSR Expenditure (two percent of the amount as in item 3 above)
5. Details of CSR spent during the financial year.
 - a) Total amount to be spent for the financial year;
 - b) Amount unspent, if any;
 - c) Manner in which the amount spent during the financial year is detailed below.

1	2	3	4	5	6	7	8
Sr No.	CSR Projects or Activity Identified	Sector in which the Project is covered	Projects or programs: (1) Local area or other; (2) Specify the State and district where projects or programs were undertaken	Amount Outlay (Budget) Project or Program wis	Amount spent on the projects or programs Subheads: (1) Direct expenditure on projects or programs, (2) Overheads	Cumulative expenditure upto the reporting period*	Amount Spent: Direct or through implementing agency

5.5 Publication of CSR Policy & Programs

As per the CSR Rules, the content of the CSR policy shall be included in the Directors' Report and the same shall be displayed on the Company's website.

5.6 Policy Review & Future Amendment

The Committee shall annually review its CSR Policy from time to time and make suitable changes as may be required and submit the same for the approval of the Board.

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